

Agenda + Minutes GFL SG Meeting: Wednesday 20th March 4.30 - 6pm

Please read in advance:

- Minutes and actions from last meeting [GFL Steering Group Meeting Jan 17th 2024 TP final.docx](#) (the actions are also in the email)
- p.10 of Aberdeen’s successful Silver application and action plan - https://www.sustainablefoodplaces.org/resources/partner_uploads/aberdeen_1636622216.pdf
- [DRAFT GFL Safer Spaces Policy.docx](#)
- Familiarise yourselves with these 2 docs (you don’t have to read everything): [Good Food Lewisham Three Year Action Plan Table.docx](#) and [Silver award activities and draft application.docx](#) (especially Q6 Action Area A – as I’ve used the SFP structure in this question which made it easier)

Background:

- Good Food Local Report - https://tfl.ams3.cdn.digitaloceanspaces.com/media/documents/good-food-local-the-london-report-170912903494_copy.pdf

Minutes: Helen – **NB Action points are in red throughout**

Facilitation: Tariq

Attendance: Tariq, Simone, Laura, Andrea, Jo, Raymond, Victoria, Helen, Lakhvinder

Apologies: Carolyn, Theresa (at a local food event instead)

Time	Item	Notes and things to read in advance if possible	Who
4.30	Quick introductions & welcome & APs from last time	<p>1.Quick go round, welcome any new people.</p> <p>Welcome to Victoria from Council Climate Team. She sent round an intro and people were happy for her to join. She’ll be replacing Martin O’Brien from the climate team. She’ll be going on maternity leave in the summer, hopefully her maternity cover will be able to join the SG in her place.</p> <p>2.Action Points from last time. Some people arrived late to the meeting so we weren’t able to check if they’d done their actions – these (and others not done yet) are in red. Please let</p>	Coordinator/ chair

		<p>us know.</p> <ul style="list-style-type: none"> - Allan/Simone to share Greenwich and another borough applications with the SG - done - Lakhvinder to look for templates for procurement to look for tenders and speak to the contracts leads to identify what's happening in this area – has this been done? - Allan to add in all the policies he identified into the draft application - done - Raymond to identify who is involved in developing the next sustainable food procurement strategy and how we can influence – has looked in to this – current one runs until 2025 – there's a consultation process, need to see how external it is, he'll find out more and how we can influence. - Helen and team to reconnect with waste team as they are making good progress and can feed into the application – not done - Stella and all feed in points into the action plan including the plant based event coming up – not done - Simone to ask SFP if we would need to re-apply for bronze if we don't get it – N/A - Simone to re-share draft application. ALL to add in activities they are aware of under six areas plus EDI section into application form and colour code in a different colour to identify who has put what. Helen and team create a glossary header of all the organisation and include BAME and under-represented groups section– collate the entities that we have – what are their objectives and mission statement - Simone to share Every Mouthful Counts toolkit with SG - done <p>Main action is people filling in the two Silver</p>	
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4.45	Silver Award – application + action plan	<p>1.General update (Helen + Tariq) <i>Timeline – 12th April, Survey (74), new word doc, Allan's work, dividing sections, overall aims for sections – 3 aims then 3 actions per aim (as rough guide)</i></p> <p>Explained everyone needs to fill in their sections of the Application and Three Year Action Plan by 12th April, we have a new word doc which is clearer and easier to use than spreadsheet, we think it could work to divide sections up according to where people's strengths are so we each take ownership for one section, Aberdeen's application (see link below) has 3 aims per the 6 themes and 3 actions per aim (roughly), which seems to make sense.</p> <p>Simone – is this enough engagement re survey? Andrea - ideally at least double this. Visit Tea + Chat, FoodCycle etc. Could volunteers help? QR code printed? All to share survey in networks</p> <p>Themes coming out from survey so far – procurement, climate, food growing</p> <p>2.Update from webinar on application - Simone</p>	

		<p>+ Helen</p> <p>We need to be very clear what influence GFL specifically has had on change/adding value, not just mapping.</p> <p>Clarity on what council endorsement means</p> <p>Helen and Simone’s key tips notes from webinar: SFP Silver Award Support Session Notes</p> <p>Any general questions?</p>	
4.55	Examples of (aims and content) from Q1 and Q6 of Action Plan and Application	<p>Helen and Tariq gave examples of 3 aims for the overall section (similar to Aberdeen application).</p> <p>AP: Please do this or your section</p> <p>1. Helen – Question/section 6 – content structure of Application and aims in Action Plan</p> <p>Aims for Q6 Nature + Climate in Action Plan:</p> <ul style="list-style-type: none"> a) Reduce food waste + reduce related waste (e.g. packaging) - individuals, businesses, organisations – refill / community composting etc. b) Support, increase and improve food growing in the borough – allotments, community gardens, households (organic / permaculture / nature friendly etc.) - training / resources / space for this – build the network – get more funding for network c) Policy / higher level strategy on climate emergency – feed in to this – get food mentioned in all relevant places. Support national + local campaigns e.g. Veg Cities – make these more visible and get more local engagement. <p>Overview of content in application – using SFP structure. This may be useful – see email for links to application guidance.</p> <p>2. Tariq – Q1</p>	

		<p>Overview of 3 aims which he's inputted into action plan</p>	
5.05	<p>Agree on who will lead on each section of completing the application form. Tentative deadline 12th April.</p>	<p>Simone's suggestions for who could lead are in the application form itself, also here:</p> <p>Key Issues apply to both the application form and the three year action plan.</p> <p>AP: All members to input into the agreed application section and corresponding action plan section.</p> <p>Overall read over once everything inputted – TP with support from HJ / SR</p> <p>context - TBC EDI - SR with support from HJ</p> <p>Key Issue 1: Taking a strategic and collaborative approach to good food governance and action - HJ/TP leading with support from SR/LM</p> <p>Key Issue 2: Building public awareness, active food citizenship and a local good food movement - HJ with support from LT and SR</p> <p>Key Issue 3: Tackling food poverty and diet related ill-health and increasing access to affordable healthy food – SR Jo happy to help with this one</p> <p>Key Issue 4: Creating a vibrant, prosperous, and diverse sustainable food economy – LT / Raymond / support from SR Laura happy to lead, Raymond happy to add info</p> <p>Key Issue 5: Transforming catering and procurement and revitalising local and sustainable food supply chains - LM with other service leads and support GFL, Andrea supporting? Bit of a concern around progress. Fairtrade, food for life, this is an area where we may have</p>	

		<p>an issue.</p> <p>Vegan catering policy</p> <p>Chartwells</p> <p>MSC</p> <p>Procurement strategy 2025</p> <p>Sugar Smart</p> <p>Aware of gaps, building good stuff into action plan</p> <p>Wholesale buying</p> <p>Can visit another partnership</p> <p>Andrea – NHS Food Policy contacts at high level</p> <p><i>Lakhvinder and Andrea – did you say you were happy to work on this together? I've forgotten!</i></p> <p>Key Issue 6: Tackling the climate and nature emergency through sustainable food & farming and an end to food waste – HJ with support from Victoria / others with climate info e.g. council waste team</p> <p>AP: Ask Stella and Theresa if they can help – are there sections you'd be able to help with?</p> <p>How do people input? Different colour? Track changes? AP: Helen to look at colour coding so far and try to find a way to make it clearer and let people know</p>	
5.15	Agree on overall aims for each section not already done as a group + check everyone knows what they're doing	<p>Look at Aberdeen example:</p> <p>https://www.sustainablefoodplaces.org/resources/partner_uploads/aberdeen_1636622216.pdf</p> <p>We didn't have time for this, but people will do this for their sections.</p>	
5.45	Discuss any gaps + how to address?	<p>Procurement? Climate?</p> <p>See above for discussion re procurement</p> <p>Goldsmiths Uni were previously supportive of GFL – can add work they're doing in these areas – Helen went to event on 19th March and they were supportive – AP: Build on this link</p>	

		<p>Climate – Southwark – Sustainable Investment Scheme</p> <p>Lewisham – Community Investment Fund – 650,000 raised – was any of this food related?</p> <p>Can include emissions saved from Felix and FoodCycle etc.</p> <p>Baseline for businesses e.g. in relation to plant-based</p>	
5.50	Safer spaces policy	<p>Have people read it? Can we agree to it? Any questions or more work that needs doing?</p> <p>DRAFT GFL Safer Spaces Policy.docx</p> <p>One or two small amendments suggested, but overall people happy with it.</p> <p>AP: Simone to make these changes and re-circulate</p>	Simone
5.55	Next meeting and AOB	<p>Next meeting: options (roughly quarterly a few weeks after the end of the last quarter)</p> <p>Decide on date in meeting if possible.</p> <p>Please let us know if specific times/days are better for you.</p> <p>We can do an in person meeting every now and then.</p> <p>Anything else?</p> <p>Next meeting = Wednesday 1st May 4.30 - 6pm hybrid</p>	